



# Filming on Campus Guidelines

These guidelines exist to assist outside companies considering or requesting the use of any part of the Hope College campus for a film project.

## **Hope College Mission Statement**

The mission of Hope College is to educate students for lives of leadership and service in a global society through academic and co-curricular programs of recognized excellence in the liberal arts and in the context of the historic Christian faith.

## **Minimum Standards**

The following minimum standards must be met for any filming to be considered at Hope College.

- 1) May not be rated higher than PG-13.
- 2) May not contain any nudity or partial nudity (even in scenes not shot at Hope College), offensive language, or scenes that are overtly sexual in nature.
- 3) No firearms or simulated firearms are allowed on campus at any time.
- 4) Must contain material consistent with our mission statement.
- 5) Anything filmed at Hope College may only be used for the approved production. The film may not be kept for use in other films or as stock footage.

## **Information Needed**

If these minimum standards are met, Hope College is open to discussing options with companies interested in using Hope's facilities. To assist in that process, the following information is needed:

- 1) Timeframe: In order to avoid distractions from the academic mission, Hope College will only consider filming projects which occur during the summer recess

- 4) Space: List of type and number of spaces needed.
- 5) Insurance: All outside companies must provide a \$1 million certificate of insurance.
- 6) Film summary: Please provide a written plot of the film, expected rating, and note any issues that may need to be addressed prior to approval.
- 7)